



EMPLOYMENT REPORT

Project Name:	Project Location:
General Contractor:	Project No. / Contract No.:
Report Submitted By: (Name of General/Subcontractor)	Reporting Period: From: _____ To: _____

This Employment Report is Submitted With: _____ (Check One)

Progress Claim No. & Date	Substantial Certificate of Completion	Final Certificate of Completion	Employment Report Submitted On
# _____ / _____	Date: _____	Date: _____	Date: _____

Employee's Name	Employee's Address: (Street Address & Mailing if different)	Date Hired:	Date Terminated	Hours Worked This Period:	Hours Worked To Date:	Gross Income This Period:	Gross Income To Date:	Classification

Contractors/Subcontractors Name & Title (Print)	Contractors / Subcontractors Signature:	Date:

Classifications:

1. Superintendent	2. Carpenter	3. Carpenter Apprentice	4. Labourer	5. Mechanical	5. Mechanical Apprentice	7. Electrician	8. Electrical Apprentice	9. Drywaller/ Painter	10. Drywaller/ Painter Apprentice	11. Other (specify):
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