



Northwest Territories

GHG GRANT PROGRAM APPLICATION FORM

OFFICE USE ONLY

File #: _____

Date Received for Assessment

YY/MM/DD / /

Please be sure that you have read and understood the GNWT GHG Grant Program Application Guidelines. If you have questions please contact the GHG Grant Program Coordinator to discuss them before you complete and submit this application form. Your application will not be assessed until this application form is complete and signed, and all of the required supporting information has been submitted.

You may submit your application through email: GHGgrant@gov.nt.ca

If you have any questions you can email the above address or call the GHG Grant Program at (867) 767-9021, Ext. 32026

1. Applicant information

Name of Applicant (organization name):		Street Address:	City/Town:		
Mailing Address (if different from above):	City/Town:	Province/Territory:	Country:	Postal Code:	
Contact Person:	Phone Number:	Email Address:			

2. Project Information

Descriptive project title:	
Brief description or the Project or Initiative (no more than 200 words):	
Type of project or initiative (please reference 'Eligible Projects of Initiatives' lists in the application guide):	
Address and Location of the Project or Initiative:	
Estimated Yearly Greenhouse Gas Reduction:	Lifespan of the Project:
Estimated project or initiative start date:	Estimated project or initiative completion date:
Other information:	

3. Funding information

Estimated total eligible project costs:	Grant Amount Requested:
Applicant's Contribution:	
Other sources of funding (please list source and amount):	Amount:
	\$
	\$
	\$
	\$
	\$
	\$

4. Checklist

Please ensure your complete applications contain the following:

- Completed and signed application with declaration and consent section signed and dated
- A detailed project proposal or business plan, (see Proposal Template in Program Guide) which should include the following requirements:
 - Technical details in order to allow the GNWT to assess the technical feasibility of the proposal or initiative
 - Quotes for the purchase of material and equipment related to the project
 - Estimate or quotes of other costs such as employment, contractor, and other **Eligible Expenditures**
 - Project team qualifications and the role they will play in the project and initiative
 - Method for estimating and calculating yearly and lifetime greenhouse gas emission
 - Funding sources and documentation showing funding is available or secured
 - Timelines, milestones and project completion plan
 - The method for with the applicant will measure/estimate, track and report projects benefits such as GHG emission to the GNWT
- If the applicant is a business then proof that the business is legally able to operate in the NWT. If the business is non-profit then proof of status is required.
- Any other information deemed necessary by the GHG Grant Program Program Coordinator to evaluate the application

If you are unable to provide some of this information please discuss with the GHG Grant Program Coordinator.

5. CONSENT

This information is collected under the authority of the Northwest Territories Access to Information and Protection of Privacy Act, section 40(c), will be used in the processing of my application, and will be protected by the privacy provisions of that Act. Applicants have the right to examine and request correction of their records, and to request a review by the Information and Privacy Commissioner. If you have any questions about this collection of information, please contact program staff at 1-867-767-9021 ext 32026.

I authorize the Department of Infrastructure, as the Department responsible for administering the GHG Grant Program, to share information, including personal information, regarding my application under this program with federal/territorial departments and their agencies, as well as municipal governments, unions and associations, and other organizations as deemed appropriate by the Department of Infrastructure for the purposes of administering the program, including the verification and processing of my application and for program monitoring and evaluation.

If the application is approved, I agree to allow the Department of Infrastructure to share information publicly for communicating and reporting purposes, including project title, description, recipient identification, total project costs, grant amount, annual and lifetime GHG and energy savings.

If the application is approved, I agree to allow the Department of Infrastructure or its designate to conduct an audit to verify that the applicant has completed its responsibilities under this Grant.

X

Signature of Applicant

_____/_____/_____
Date - YY/MM/DD

6. DECLARATION

I declare that:

- The information provided in this application is truthful, complete and correct.
- I understand that failure to provide a complete application, including all required forms and credible supporting documentation, may result in the return or denial of this application.
- I understand that any false statements, or concealment of a material fact, may result in my exclusion from the GHG Grant Program and / or the revocation of this application and any subsequently awarded funds.
- I have disclosed all other sources of funding for this project, and understand that federal funding from any source for a project or initiative under this Program cannot exceed the Recipient Cost Share listed in the GNWT GHG Grant Program Application Guidelines.
- I understand that Grants received for projects and initiatives under this Program must not be combined with other sources of federal funding under the *Pan-Canadian Framework on Clean Growth and Climate Change* (PCF).
- I am not aware of any other conditions that would render me ineligible for this program, including but not limited to activity related to Canadian Lobbying Act, or any litigation or financial arrears with the GNWT.
- The applicant would not have undertaken this project in the absence of an GHG Grant Program grant.

I, the Signing Officer, declare that I have the legal authority to sign this form on behalf of the Applicant.

I declare that I have read and I understand all the statements contained in this application and in the Application Guidelines. I have asked for and obtained explanations on any points that were not clear to me.

X

Signature of Applicant

_____/_____/_____
Date - YY/MM/DD