



# Northwest Territories GHG GRANT PROGRAM APPLICATION FORM

OFFICE USE ONLY
File#: _____
Date Received: YY/MM/DD ____/____/____

Please be sure that you have read and understood the GHG Grant Program Guide for the program you are applying for. If you have questions please contact the GHG Grant Program Coordinator to discuss them before you complete and submit this application form. Your application will not be assessed until this application form is complete and signed, and all of the required supporting information has been submitted.

GHG Grant Program Coordinator:  
Email: GHGgrant@gov.nt.ca Phone: (867) 767-9021, Ext. 32026

Select the fund you are applying to:  Government GHG Grant Fund  Buildings and Industry GHG Grant Fund

## 1. Applicant Information

Name of Applicant (organization name):			
Street Address:	City/Town:	Province/Territory:	Postal Code:
Mailing Address (if different from above):			
Contact Person:	Phone Number:	Email Address:	

## 2. Project Information:

Descriptive project title:	
Brief description of the project or initiative (no more than 200 words):	
Type of project or initiative (please reference "Eligible Project of Initiatives" list in the Program Guide):	
Address and location of the project or initiative:	
Estimated yearly greenhouse gas reduction:	Lifespan of the project or initiative:
Estimated project or initiative start date:	Estimated project or initiative completion date:
Other information:	

### 3. Funding Information:

Estimated total eligible project costs:	Grant amount requested:
Applicant's contribution:	
Other sources of funding (please list source and amount):	Amount:
	\$
	\$
	\$
	\$
	\$
	\$

### 4. Checklist

**Please ensure your completed application contains the following:**

- Completed and signed application with declaration and consent section signed and dated.
- A detailed project proposal or business plan, (see Section 18 in the Program Guide for a template) which should include the following requirements:
  - Technical details in order to allow the GNWT to assess the technical feasibility of the proposal or initiative
  - Quotes for the purchase of material and equipment related to the project
  - Estimate or quotes of other costs such as employment, contractor, and other eligible expenditures
  - Project team qualifications and the role they will play in the project and initiative
  - Method for estimating, calculating and reporting annual greenhouse gas emissions
  - Funding sources and documentation showing funding is available or secured
  - Timelines, milestones and project completion plan
- Any other information deemed necessary by the GHG Grant Program Coordinator to evaluate the application.

**If you are unable to provide some of this information please discuss with the GHG Grant Program Coordinator.**

## 5. Privacy and Consent

### *Privacy:*

Information collected for the purposes of administering the GHG Grant Program is collected under section 40(c) of the Northwest Territories' *Access to Information and Protection of Privacy Act*. The GNWT Department responsible for administering this program will share information, including personal information, with the Government of Canada and other territorial departments and their agencies as deemed appropriate by the administering Department for the purposes of administering the program including, verification and processing of applications, program monitoring, reporting, auditing, and evaluation. If you have any questions about this collection, use or disclosure of information, please contact the GHG Grant Program Coordinator at (867)767-9021, Ext. 32026. Alternatively you can direct written communications to, GHG Grant Program Coordinator, Energy Division - Department of Infrastructure, P.O. Box 1320, Yellowknife, NT, X1A 2L9.

### *Consent:*

If the application is approved, I authorize the GNWT and the Government of Canada to share information for communicating and reporting purposes, including project title, description, recipient identification, total project costs, grant amount, job creation, as well as annual GHG emissions reductions and energy savings.

If the application is approved, I agree to provide a photograph of the project to the GNWT upon request for use in communications by the GNWT or the Government of Canada. The photograph may be used to promote a project or the overall program in social media and other communications activities.

X

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date – YY/MM/DD

## 6. Declaration

I declare that:

- The information provided in this application is truthful, complete and correct.
- I understand that failure to provide a complete application, including all required forms and credible supporting documentation, may result in the return or denial of this application.
- I understand that any false statements, or concealment of a material fact, may result in my exclusion from the GHG Grant Program and / or the revocation of this application and any subsequently awarded funds.
- I have disclosed all other sources of funding for this project, and understand that federal funding from any source for a project or initiative under this program cannot exceed the Recipient Cost Share listed in the GHG Grant Program Application Guide.
- I understand that Grants received for projects and initiatives under this Program must not be combined with other sources of federal funding under the Pan-Canadian Framework on Clean Growth and Climate Change (PCF).
- I am not aware of any other conditions that would render me ineligible for this program, including but not limited to activity related to Canadian Lobbying Act, or any litigation or financial arrears with the GNWT.
- The applicant would not have undertaken this project in the absence of the GHG Grant Program fund.

I, the Signing Officer, declare that I have the legal authority to sign this form on behalf of the Applicant.

I declare that I have read and I understand all the statements contained in this application and in the Application Guidelines. I have asked for and obtained clarification on any points that were not clear to me.

X

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date – YY/MM/DD