



Region	Settlement	Monthly Fire Alarm System Test and Inspection Record (Reference Clauses 3.7 & 4.2.1)
Building Asset Number FA	Building Name:	

DATE	INSPECT		FIRE ALARM SYSTEM					BATTERY			VOICE COMMUNICATION			PERSON CONDUCTING TEST (SIGNATURE)	DEPARTMENT OR COMPANY CONDUCTING TEST
			LOCATION OF ALARM INITATING DEVICES	OPERATION AND INSPECTION OF ONE INITATING FIELD DEVICE - ROTATIONAL	ALERT/ALARM SIGNAL CONFIRMED - ROTATIONAL	INSPECT (REQUIRED ANNUNCIATOR): TESTED DEVICE ANNUNCIATES CORRECTLY	OPERATION OF COMMON AUDIBLE AND VISUAL TROUBLE SIGNAL CONFIRMED	TERMINALS CLEANED AND LUBRICATED	TERMINAL CLAMPS SECURE	ELECTROLYTE LEVEL AND SPECIFIC GRAVITY TO SPECIFICATIONS	LOCATION OF EMERGENCY TELEPHONE	TEST (ROTATIONAL): ONE EMERGENCY TELEPHONE FOR TWO-WAY COMMUNICATION AND INDICATION	LOCATION OF VOICE PAGE ZONE		
JAN															
FEB															
MAR															
APR															
MAY															
JUNE															
JULY															
AUG															
SEPT															
OCT															
NOV															
DEC															

√ - SATISFACTORY X - UNSATISFACTORY N/A - NOT APPLICABLE N/T - NOT TESTED

- NOTE:**
- National Fire Code of Canada (NFCC) requires that these records be retained a minimum of two (2) years.
 - Tests to be conducted in accordance with this Standard (CAN/ULC-S536).
 - The monthly test is not required during the month that the annual test is completed.