



Records and Information Management Symposium 2020 Registration

April 22, 2020 | 9:00 a.m. to 4:30 p.m.
Chateau Nova, Lynx Room, Yellowknife, NT

Name: _____

Department/Organization: _____

Position: _____

Phone: _____

Email: _____

Dietary Needs: _____

How did you hear about the Records and Information Management (RIM) Symposium?

Are you interested in a tour of the NT Archives?

Yes

No

About the RIM Symposium

The symposium is being hosted by the Corporate Information Management Division of the Department of Infrastructure.

As the first of its kind in the Government of Northwest Territories, the RIM Symposium will allow employees with a role in administering, coordinating, or managing their organization's RIM program to come together to learn about RIM requirements and celebrate the important milestones in the GNWT's records and information management program.

Registration

Seating is limited, with reservations made on a first-come, first-served basis. There is no registration fee.

Please return separate forms for each registrant by March 25, 2020, to: Corporate_Records@gov.nt.ca.

All attendees must be registered by March 25, 2020.

Hotel Accommodations

A limited number of rooms at government rates are available at the Chateau Nova Hotel. To book a room, please contact the hotel directly by **March 21, 2020**.

Local: (867) 766-6682

Toll free: 1 (866) 722-6682

If calling to book a room, provide the following information:

CODE: RIM Room Block

Group Confirmation: 4409353

To book online use the following link: <https://reservations.travelclick.com/102333?groupID=2757475&hotelID=102333#/guestsandrooms>

For more information on the symposium visit:

www.inf.gov.nt.ca/RIMsymposium or call:

(867) 767-9046 ext. 32135

Note: If you registered, but are unable to attend, please notify us by April 8, 2020, so that your seat can be reassigned to another participant.